



Wednesday 8<sup>th</sup> – Sunday 12<sup>th</sup> May 2024

## TRADESTAND CONTRACTORS

This brief is for contractors putting up marquees or other units for the use of Trade or other Exhibitors.

### 1. Access to Site

Access to the site is available from Monday 10<sup>th</sup> April to Tuesday 14<sup>th</sup> May. If you have any concerns about your build and strike down schedules, please contact our Site Manager, Harry Verney direct: 07850 209795. We reserve the right to impose restrictions on working in the interests of the maintenance of the Park and / or of other Contractors.

### 2. Movement of Vehicles and Approach Routes

Arrival at Badminton is only permitted between the hours of 8.00 a.m. and 6.00 p.m. until Sunday 5<sup>th</sup> May, thereafter Monday 6<sup>th</sup> and Tuesday 7<sup>th</sup> May: 8.00 a.m. to 9.00 p.m. **The best postcode for the Contractors Entrance (Lambing Pen Gate) is GL9 1AA. What3Words dine.equipment.stability See Site Plan over.**

Tradestand vehicles are asked to approach from the north, i.e., via Dunkirk Crossroads on the A46, this route will bring you to the “Contractors Entrance” (GL9 1AA). For those that approach from the south, i.e., Badminton Village, there is a bridge with a height limit of 10’3” between the village and the Contractors Entrance, so high vehicles should avoid this route at all times. *NB. There is **no entry** to Badminton Park, via the Village and Kennels Drive.*

*NB: The Contractors’ Entrance is between Little Badminton and Badminton Village.*

Any queries, please telephone the Site Managers – Harry Verney - 07850 209795, Roddy Macgregor – 07786 733902.

### Arrivals on Monday 6<sup>th</sup> and Tuesday 7<sup>th</sup> May

All vehicles must go to the **Public Car Park outside the Deer Fence only** unless a “**Temporary Service Vehicle**” label is purchased at a cost of £100, **payable by card only**, to allow access to the Tradestand area – e.g. for preparing the stand, stocking up etc. These Temporary Service Vehicle labels will be valid for day of issue only and will only be available on arrival at the gate – Monday and Tuesday: 8 a.m. – 9 p.m.

**The cost will be refunded in full if the label is handed back when the vehicle leaves the area on the same day.**

A strict one-way traffic system, which will be clearly marked, will operate on roads within the Tradestand area of Badminton Park. Tradestand vehicles (with a round pass only) may use these roads but only at night i.e., Before 8.00am and after 7.00pm

**NO INBOUND** vehicles will be permitted to access Badminton Park 3pm – 6pm from Wednesday 8<sup>th</sup> to Sunday 12<sup>th</sup> May. There will be a one-way traffic order in place between the Dunkirk Cross Roads and the Park on Sunday 12<sup>th</sup> May, i.e. traffic will only be allowed outbound until 8.00pm (approx.)

All vehicles must observe the maximum speed limit of 10 m.p.h everywhere in Badminton Park.

The gates to the showground will be locked at night, between the hours of 11.00pm and 6.00am. In an emergency, the Security Firm will have a key to the “Contractors Entrance” only. There will be **NO** entry/exit allowed via Kennels Drive/Badminton Village.

### **End of Event**

No movement of vehicles will be permitted within the Tradestand area until after 6pm (at the earliest) on Sunday 12<sup>th</sup> May. Trade exhibitors may start to pack up their stands from 5pm but may not move vans / lorries etc. until after 6pm.

NB: Inbound vehicles may arrive on site prior to 3pm but will be parked / stacked from arrival until after 6pm.

### **3. Dismantling**

Unless special permission has been granted all sites / stands must be cleared and dismantled by mid-day on Tuesday 14<sup>th</sup> May. However, all exhibitors occupying Badminton’s Danco tradespan are expected to vacate by 12 noon on Monday 13<sup>th</sup> May. No electricity will be available on or after Monday morning. Any exhibitor who does not wish to vacate by 12 noon on Monday should please contact the Event Organiser’s Office or Harry Verney - 07850 209795, Roddy Macgregor – 07786 733902.

### **4. Loss or Theft**

In the event of any loss or theft, you must report this **immediately** to the Organisers Office or Site Manager and to the Police and get a Crime Reference Number.

### **5. Passes**

If a vehicle is to enter or remain on site for the duration of the event it will require a Tradestand vehicle pass. Please apply to the Horse Trials Office.

6. The peg with the number of the Tradestand marks the FRONT RIGHT HAND CORNER of the site - as you look at it.

7. All access, erection of tentage, etc., must be from the rear of the allotted site **only**.

### **8. Security**

Please be aware. If in any doubt, please report any suspicious activity to our Site Management Team.

### **9. Cable Ties**

The use of cable ties should be restricted to a minimum.

Any used broken cable ties must be carefully removed during break-down of site.

### **10. Please Be Aware**

**ALL PARKING & ADMISSION TICKETS MUST BE PURCHASED IN ADVANCE – THERE WILL BE NO SALES/ENTRY AT GATE FOR ANYONE WITHOUT PASSES/TICKETS.**

**NO PASSES MAY BE LEFT ON GATE FOR COLLECTION.**

*Please also see attached Site Map including location of amenities.*



# Site Plan 2024

## CENTRAL AREA

**TRADESTANDS**

**BARS & CATERING**

NOT TO SCALE

